

## OHIO USAG ADMINISTRATIVE COMMITTEE MEETING MINUTES

2/20/19, 11am

Present: Patrick Jordan, Dawn Toussaint, Pam Halker, Michelle Crane

Absent: Amy Nyman, Jill Skulich

- Prior minutes approved. PJ posting today along w/weekly update i.e. Xcel state meet reminder
- State Meet Awards – trophies, medals, banners:
  - Optional: all ordered.
  - Compulsory: can't order yet because missing several gyms including CGA's 68. Pam will order as soon as she gets info. Hopefully tomorrow.
    - Pam will take optional state meet changes up until the Mon before the meet. All later changes taken @ meet itself.
  - Xcel: entries due next week, so ordered after that deadline has passed.
    - 1,064 registered so far. Pam asked that Dawn send spreadsheet of information
  - After discussing the issue, the committee has decided to update the wording on the Ohio USA Gymnastics website. This change will not take effect until next season.
    - Pam – motion that clubs will have to 1) register on meet reservation by deadline date & 2) send entry form & check must be postmarked by deadline date.
    - Dawn seconded.
    - Vote: All in favor. None opposed
- State Leotards – what to charge
  - We are looking at selling the state leotards for \$64.95. This will allow the state to make about a \$10.00 profit per leotard.
  - If the state sells all 784 (we have order 1000 leotards, but 216 of them will be given to the various state team qualifiers) of the leotards we have ordered it would cover around 70% of the expense of the leotards we will be giving to all of the Level 7, Level 8, Xcel Silver, Xcel Gold, Xcel Platinum and Xcel Diamond Ohio team members for the regional competitions
- Senior Awards
  - Plaques shipped to Pam or Dawn?
    - Pam orders. She has not talked to Village Trophies yet. Sending out reminder to coaches one more time next week.
    - Ordering extras – “loaners”
      - Order 2 loaners/awards ceremony because can send back to get engraved correctly if need be.
  - Need: Name, Club, Post HS plans, Athlete's special thank you's, prepared statement
    - Need prepared statement written. Patrick will write
    - Coach or someone read? That or a state committee member. Coach probably coaching next session. Patrick will stay for each session & do if he's available. Awards announcer will do if he's busy
- State Apparel:
  - Where ship leggings that were ordered?
    - They will be shipped to Michelle Crane again this year
  - T-shirts:
    - All athlete T's should go to Michelle too. Can ship coaches' ones there too if want.

- Do not get apparel or leotard reimbursed if do not compete regionals for any reason (even if sick)
  - Michelle can get apparel to someone to take if she can't get to regionals vs. shipping them.
  - Patrick ordering from Fine Designs
  - Black T w/pink lipstick writing
  - "Tumbling into the future"
  - 7's & 8's – get T's & leggings. Xcel – just leotard.
- Regional Meet Registration:
  - Must do @ conclusion of state meet
  - Buy 2-3 laptops & printer to use for this?
  - Won't have to print forms ahead of time if we have printer
  - Or coaches can do it on their phone & we can access & print for them
  - USAG making a print button on the online form b4 state meet so can print filled out form when complete & hand in w/check
  - Technically meet director is responsible for this, but committee members have helped in the past. Several people said they can help.
  - Be sure to announce in the coaches meeting to get done if you are leaving w/sessions left. It is recommended for each club to update their USA Gymnastics Meet Reservation after each level is complete for their club. This will help the registration administrator greatly.
  - Need to be sure we have wi-fi access at facilities. Dawn? Pam?
    - Mobile hot spot if not
  - Be sure to have extra ink/toner
  - Print 2 copies. 1 for entry and 1 for the state meet directors' records
  - Use 1 of the laptops for all state info for the SAC chair (Patrick Jordan)
  - Dawn motioned to buy 4 laptops, 2 printers for OH state meets
    - Pam seconded
    - All in favor – no opposed
  - & a portable wi-fi? Patrick will investigate best way to set up. Use his phone? Dawn has a portable wi-fi so suggesting we get that.
  - Pam going to send out a "how to register for regionals" form to coaches
  - PJ putting out in weekly letter to be sure to have 1 person responsible for regional registration
- State Congress: Date & Site needed – decide next meeting because a lot going on right now
  - Dawn: July – 2 dates available:
    - 7/12-14
    - 7/26-28
  - June – 3 dates.
    - 6/28-30 (not good weekend because 2 other regions are that weekend)
    - 6/21-23
    - 6/14-16
  - Dawn will get w/Kittia to see when facility available.
- New business:

- Next year, have all state meet hosts add the “State Competition Chairperson” as a meet administrator so he/she can access state information
  - Michelle motioned to have all state meet hosts add our state competition chair as a meet administrator for all state meets. They won’t change anything on the information for the sanction but will have access to information
  - Michelle motioned. Dawn seconded. All approved. None opposed
- Request from Dave for state basket for regional congress banquet - ideas?
- Changes to Regional Banquet this year: Dinner will be first, then the awards portion will be after – after dinner, any interested parties may attend the awards portion to observe free of charge.
- Next meeting: Tuesday, March 5<sup>th</sup>, 11am
  - Jill is @ work during that time, so may be difficult for her to get to a meeting @ that time. PJ will discuss with her re: different times?
    - Early morning?
- Meeting adjourned 12:25pm