

## OHIO USA GYMNASTICS BID FORM TO HOST USA GYMNASTICS STATE MEET

By submitting this bid, I \_\_\_\_\_ (Name)  
 Representing \_\_\_\_\_ (USA Gymnastics Member Club name)

Agree:

1. To uphold all meet requirements (including pre and post meet) dictated by USA Gymnastics, SafeSport, and Ohio USA Gymnastics State Committee.
2. To assume all financial responsibility for this competition.
3. To be aware of medical personnel requirements.
4. To be aware of any updated rule/equipment needs in subsequent years as changes are made
5. To be aware that Compulsory and/or Xcel may have different divisions.
6. To have 2 gyms (both modified capital cup format) and a 3-day meet format available with set up Thursday. Please note this is required to be an "out-of-gym" competition.
7. That our facility will have the square footage listed for each meet
8. I have read and understood the requirements as listed in the "Ohio USAG State Competition Director Handbook".

Meet Director Signature \_\_\_\_\_ Date \_\_\_\_\_

Meet Director's USAG Membership # \_\_\_\_\_ Expiration date \_\_\_\_\_

### PLEASE INDICATE BELOW WHICH MEETS YOU ARE BIDDING

*(If bidding on more than one state meet in a competition season, please numerically prioritize with your 1<sup>st</sup>, 2<sup>nd</sup> or 3<sup>rd</sup> choice)*

Required format for all 3 competitions: two (2) Modified Capital Cup gyms. Facility must be at least 40,000 square feet for the competition and spectator space, plus an additional 1,000 square feet per awards area. Additionally, a coaches and judges' hospitality area must be provided with nutritious meals over the course of the weekend.

Level 6-10, Xcel Diamond and Sapphire State Championship	Bid Priority	Levels 2-5 State Championship	Bid Priority	Xcel Bronze-Platinum State Championship	Bid Priority
March 21-23, 2025		March 28-30, 2025		April 4-6, 2025	
March 27-29, 2026		TBD- March 20-22 OR April 10-12 OR April 17-19		TBD April 10-12 OR April 17-19	

### DUE DATES

All State Championship Bids for 2025 are due Feb 29, 2024 at 12:00 PM. The committee will evaluate and determine State Meet Hosts for 2025 by April 1, 2024.

## **Please read all requirements in the “Ohio USAG State Competition Director Handbook” before you fill out the questionnaire.**

### **GENERAL REQUIREMENTS:**

1. EACH STATE MEET MUST BE HELD IN AN “OUT OF HOUSE” FACILITY (i.e. high school, college, convention center)
2. Apparatus and equipment, including mats, must meet ALL requirements that are set forth in the Current USA Gymnastics Rules and Policies. Please note that Compulsory , Optional and XCel requirements may be different. It is recommended that you use an official AAI Gymnastics Event Supplier.
3. Meet Director must be certified by USA Gymnastics with all membership, safety certification, Safe Sport and Background Checks current. **Meet director is responsible for knowing Rules and Policies.**
4. A Detailed budget must be presented to the committee with the bid form in order to be considered.
5. The use of a professional scoring company or electronic scoring system is required. Please allow for this in the budget. It is strongly recommended to have hard line internet at the facility or have score flashers available as a backup.

### **Specific Details which must be included and will be addressed in your bid proposal:**

1. Name of equipment company you are contracting with along with manufacturer of equipment and apparatus.
2. Name of scoring system or company
3. Separate warm up area with duplicate apparatus and equipment as competition area or two sets for modified capital cup.
4. Equipment and facility layout drawn to scale with dimensions, restrooms, awards area that seats 200 people for each competition gym, seating for competitors, judges and spectators.
5. Location and amount of parking spaces available.
6. Location and number of restrooms available.
7. Appropriate awards podium
8. Type of food and beverage for judges and coaches. If possible, no concession stand type food should be served, or if mandated by the facility that it is supplemented with fruits, vegetables and snacks. Breakfast is required to be provided for judges if hotel breakfast is not provided.
9. Private area for judges' hospitality.
10. Name of medical service provided. Please see USA Gymnastics R&P page 29 for requirements.
11. Name of vendors you will be contracting. NOTE: GK/Elite Sportswear is required by USA Gymnastics to be a vendor and is the only leotard vendor allowed on site.

**THE ENTIRE MEET BID FORM INCLUDING REQUESTED DOCUMENTS IS DUE BY THE ABOVE LISTED DATES.**

(LATE BIDS NOT ACCEPTED). PLEASE EMAIL YOUR BIDS TO: Kristy Fries ([kfries@ohiousag.org](mailto:kfries@ohiousag.org)) and Adrienne Roettker ([aroettker@ohiousag.org](mailto:aroettker@ohiousag.org))

The Ohio USA Gymnastics State Committee will contact you after the deadline with any questions or concerns.

## QUESTIONNAIRE

Please fill out the questionnaire on this page and return with the following items:

1. **A copy of the facility agreement or letter of intent to lease**
2. **An equipment layout drawn to scale of the competition area**
3. **An estimated, detailed budget and breakdown of costs.**

1. Name of out of house facility \_\_\_\_\_
2. Location of facility- \_\_\_\_\_
3. Dimensions of competition area \_\_\_\_\_
4. Will you have separate warm up gym? \_\_\_\_\_ Dimensions \_\_\_\_\_
5. Dimensions of coaches and judges hospitality area \_\_\_\_\_
6. Dimension of the awards area \_\_\_\_\_ # of Seats: \_\_\_\_\_
7. What format will you use for competition? \_\_\_\_\_
8. What equipment company do you plan to use? \_\_\_\_\_
9. Manufacturer of equipment and apparatus \_\_\_\_\_
10. What scoring company or system do you plan to use? \_\_\_\_\_
11. How many seats are there for spectators for each gym? \_\_\_\_\_
12. How many parking spaces do you have? \_\_\_\_\_
13. What kind of awards stand will you have? \_\_\_\_\_
14. What is the name of the medical service you will be providing? \_\_\_\_\_
15. Does your proposed hospitality menu provide nutritious food options for coaches and judges (you may be asked to provide this through the bid process)? \_\_\_\_\_
16. Please list all meets you have hosted and or directed in the past five years?  
\_\_\_\_\_  
\_\_\_\_\_
17. Please list any other specific details that you have planned for the meet that will aid in the committee's selection process.

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The Ohio USA Gymnastics State Committee will meet after the deadline to review and vote on the sites of the State Meets. This evaluation procedure requires bid forms to be very explicit, addressing all aspects of directing state meets. Please complete the form, including as much detail as possible, and return along with the above required documents to KRISTY and ADRIANNE by the above listed dates.

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